**Hiller Highlands Phase I Board Meeting**

**Monday, December 9, 2013 – 7:00 to 8:00 pm**

**Highlands Country Club**

**Minutes of that Meeting**

**Present:** Chuck Scurich, Treasurer; Carole Anderson; Secretary; Steve Willoughby, President; Erin L. Bailey, Vice President; Hanna Levenson, Member-at-Large

**Excused:** Evan Delegeane, Member-at-Large

**Call to Order:** The meeting was called to order at 7:05 pm

**Approval of November HOA Minutes:** The minutes of the November HOA board meeting were reviewed. There was a motion to accept the minutes as written and a second to the motion. The motion carried and the minutes were approved.

**Call for Additions/Modifications to the Agenda:**  There being no modifications to the December agenda, it was accepted as proposed.

**Treasurer’s Report:** Chuck Scurich reported on the current revenue of the HOA and reviewed with the board on the year-to-date expenses. Revenue and expenses are in line with the budget, year to date. Late dues payment is in process.

Below is the report on revenues. There was a motion and it was seconded to accept the Treasurer’s report. The motion was unanimously carried.

|  |
| --- |
| **Treasurer's Report for December 9, 2013** |
| **Account Description** | **Operating Account** | **Reserve Account** | **Totals** |
| Operating Account, Union Bank  | 12,691.89 |   | 12,691.89 |
| Reserve Account, Union Bank |   | 163,385.30 | 163,385.30 |
| Reserve Account, Certificate of Deposit |  | 65,603.62 | 65,603.62 |
| **Totals:** | **$12,691.89** | **$228,988.92** | **$241,680.81** |
| **Late Dues as of December 9, 2013** |
| **Number of late homeowners** |  | **1** |  |
|  |  |  |  |

**Sewer Laterals:**  Video camera inspections of individual the sewer laterals running to each unit should be completed with a full report of the results discussed during the January annual board meeting.

**Annual HOA board meeting:** Our annual board meeting is scheduled for Thursday, January 23 at the Highlands Country Club, 7:00 pm. Please reserve this time on your schedules and plan to attend.

Meeting adjourned at 8:00 pm

Respectfully submitted,

Carole Anderson, Secretary

# 47 Spy Glass Hill