

Hiller Highlands Phase 1 Association Board Meeting November 14, 2002

Attendance: Rosalind Ono, Chuck Scurich, Steve Cobblepick, Fred Booker, Ann Mulligan

TOPIC	DISCUSSION / RECOMMENDATION	ACTION
Call to order	7:03 pm	
Secretary's Report	It was M/S/P to approve the minutes of 8/15/02 meeting.	Minutes approved.
Treasurer's Report	<p>The Treasurer's report was presented by Chuck Scurich: As of 11/14/02: Operating account balances = \$7,900.00 Reserve account balances = \$94,056.00</p> <p>The Board noted that for year-to-date, actual expenses are within budget. The Board reviewed and accepted the 2002 estimated actual budget, and the proposed budget for 2003.</p>	<p>Treasurer's report M/S/P. Proposed 2003 budget M/S/P. The proposed budget will be distributed to all homeowners for review, preparation for the upcoming annual meeting.</p>
OLD BUSINESS		
Water usage	Steve reported that he has contacted the Club, and they have agreed to an annual payment for water used by the 1 st 6 units. The amount owed is expected to be minimal for 2002, however is estimated to be approximately \$600/ year, starting in 2003.	Informational.
NEW BUSINESS		
Next Board membership	Steve reported that there have been no volunteers so far, to serve on next year's Board. Steve and Fred agreed to contact several homeowners to urge them to "volunteer".	Informational.
Landscaping:		
▪ Birch Trees	Rosalind reported that she has received several letters from H.O.'s regarding the birch trees growing between units 38-48. The complaints range from concerns about overgrowth, blocking views, and fire danger. The Board discussed that this seems to be the most contentious problem on the street, and that there have been many meetings, discussions, and efforts to trim and maintain the trees to everyone's satisfaction. The Board concluded that the trees were an inappropriate choice in the first place, and a plan should be developed for their systematic removal, and replacement with more appropriate planting materials. Decision was made to send the H.O.'s, in that area, a letter with this proposal, and to budget for this project for next year.	Letter will be sent to units 38-48 with proposal.
▪ Irrigation system	Fred reported that the irrigation system needs attention. There are areas where the plants are over-watered, and other areas of under-watering. Fred will discuss this issue with Mike Barton, and request a plan for correcting the problem.	Fred will follow-up with Mike Barton.
▪ Other areas	There are several areas that have been identified as needing plantings and trimming of plants and shrubs. Fred will discuss these areas with Mike Barton and request a plan for correction, by the end of the month.	Fred will follow-up with Mike Barton.
▪ Landscape Committee	The Board recommends that 2 homeowners volunteer to serve next year on the Landscape Committee.	Interested homeowners should contact Fred.

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Request from homeowners in Unit 26	The Board received a request from a homeowner to lower their deck railing. The homeowner has assured the Board that the modification will remain in compliance with current codes. The Board agreed that the modification could be done, as long as it was within the current codes.	Homeowners will be notified.
History of Hiller Highlands	Ned Flanders, previous resident of Spyglass Hill, has written a history of Hiller Highlands. The booklet is available at the Club for \$6.00 a copy. Homeowners are encouraged to purchase a copy for their personal collection.	Informational.
Condolences	The Board expressed their sorrow for the passing of Virginia Meyer #45, long-time owner. We offer condolences to her grandson's family, the Hanner's #45.	
ANNUAL MEETING	The Annual meeting is tentatively scheduled for Thursday, January 16, 2003 at 6:30pm at the Club . <u>The meeting will be followed by an informal dinner</u> . More information will be forthcoming, but homeowners should reserve that date and plan to attend. Homeowners interested in serving on the Board next year, should contact Steve Cobbledick. All Homeowners are encouraged to think about serving on the Board.	Meeting scheduled for 1/16/03. Contact Steve, if interested in serving on the Board next year.
Adjournment	The meeting adjourned at 9pm. No future meeting date was set at this time.	

Minutes submitted by:
Ann Mulligan, Secretary

Hiller Highlands Phase 1 Association

2003 Annual Meeting

January 16, 2003

TOPIC	DISCUSSION / RECOMMENDATION	ACTION
Call to order	The meeting was called to order at 6:45 pm on Thursday, January 16, 2003 at the Highlands Country Club by Rosalind Ono, President. New residents were acknowledged: Craig Covington & Laura Weldon are leasing #20 from the Bents.	
Establishment of quorum	Quorum established: 20 members present in person, 3 members represented by proxy. (see attached sign-in sheet) Notice of the annual meeting was sent to all members on the following dates: November 14, 2002 and January 3, 2003.	Quorum established
2002 Annual meeting minutes	The 2002 annual meeting minutes were approved as written.	M/S/P to approve minutes.
Insurance Summary	<p>Jack Graham, HHP1's insurance agent provided a summary of the Association's three insurance policies: building/commercial, earthquake, and umbrella liability (see attached summary). The building/commercial policy, with \$14,317,010 total replacement coverage (\$12,229,200 for all buildings subject to Extended Replacement Cost, and \$2,087,810 covers buildings and separate structures), has a \$5000 deductible per occurrence, and does not cover the personal property of the unit owner. The earthquake deductible rose last year, so to maintain the same coverage, we are now covered by 2 policies, with a total limit of insurance of \$11,658,500. There is a 10% deductible per building, subject to \$25,000 minimum per occurrence. The commercial umbrella liability and Liability Policy with Farmers provide a total coverage of \$3,000,000 per occurrence. Exclusions added to policy include mold, terrorism, and cyber risk.</p> <p>Jack Graham was asked about separate structures coverage and whether \$2,087,810 was sufficient when one considered that the coverage included all fences, retaining walls, landscape, streets, lighting, excavation and grading, building foundations, walkways, pipes, and piers. Jack said additional coverage could be purchased fairly cheaply. He added that foundations were covered under the higher limit buildings coverage.</p> <p>Homeowners are encouraged to carry their own personal policies to cover contents, and to cover any peril for which they would want loss assessment coverage. Members noted that the insurance coverage listed above, is for catastrophic occurrences, and will not cover relatively minor problems, and that homeowners should carry additional coverage.</p>	<p>Members expressed their thanks to Jack Graham. Jack can be contacted at:</p> <p>Jack Graham Agency 12 Crow Canyon Ct., Suite 100 San Ramon, CA 94583 Phone: 925-820-2111 Fax: 925-820-5675 jgraham@pacbell.net</p>
Treasurer's Report	<ul style="list-style-type: none"> ▪ Reserve fund ▪ Excess Income Resolution <p>Chuck Scurich presented the proposed budget for 2003. It was noted that the Association was \$21,161.43 under budget for 2002, with an actual savings of \$2,795.00, despite the fact that \$15,600.00 was not transferred from the Reserve fund to the Operating fund, to pay for the unexpected cost of destructive testing and a new copy machine, as was voted for at the 2002 annual meeting. The final cost of the destructive testing was \$11,288, and a copy machine was not purchased. The members felt that the \$15,600.00 should be transferred from the Reserve fund to the Operating fund to cover the expenses related to the destructive testing, and that this would continue to be repaid to the Reserve fund at \$5000 per year, as provided for in the meeting minutes of November 1, 2001 and the Annual Meeting minutes of January 15, 2002.</p>	<p>C. Scurich will revise the proposed budget to include the transfer of monies from the Reserve fund to the Operating fund.</p> <p>The proposed budget and the Excess Income Resolution were passed.</p>

TOPIC	DISCUSSION / RECOMMENDATION	ACTION
	<p>The members discussed that the destructive testing was an "unexpected / unanticipated" expense, and not a regular maintenance item, so that it was appropriate to use monies from the Reserve Fund.</p> <p>Steve Willoughby motioned that the \$15,600 which was previously approved, be transferred from the Reserve fund to the operating fund to pay for all expenses relating to destructive testing of stucco soffits, and should be paid back to the Reserve Account as provided for in the meeting minutes of November 1, 2001 and the Annual Meeting minutes of January 15, 2002. Fred Booker seconded the motion, and all members accepted it.</p> <p>No additional assessments or increase in dues are anticipated for 2003.</p> <p>C. Scurich requested a motion for approval of the Excess Income Resolution, and the members unanimously voted to approve it.</p>	
CORE	<p>Ed Ono gave a brief report on CORE. There will be training classes in 1st aide starting in February, for interested members. A siren has been installed on Hiller Drive, and will be used to alert residents of major threat, disaster, etc. More information about the siren can be found in the phone book, and will be mailed from the City of Oakland.</p>	Informational.
Attempted burglary	<p>The members discussed a recent attempted burglary on Spyglass Hill, and other burglaries in the Hiller Highlands area. Members were encouraged to get to know their neighbors, and to check with neighbors and Board members if there is suspicion of criminal activity.</p>	Informational
Presentation of candidates	<p>David Roth, Fred Booker, Steve Cobbledick, and Dawn Willoughby have all volunteered to serve on the 2003 Board. Nominations were asked from the floor, none were proffered. Candidates were voted in by acclamation.</p>	New Board members selected.
Acknowledgements	<p>Rosalind Ono thanked homeowners and fellow Board members for contributions during the last year: Pat Geoghegan – lights, Steve Cobbledick – H2O meter reading, and serving on the Board, Fred Booker – landscape issues, Ed Ono – CORE, assisting the Board and Treasurer, John Mulligan – loaning tools and truck, Chuck Scurich – serving on last several Boards, Ann Mulligan – Board Secretary. The other Board members thanked Rosalind for her service during the past year.</p>	
Adjournment	<p>No further business was brought forward, and there were no questions from the floor. Meeting was adjourned at 8:15pm, for an informal dinner.</p>	

Minutes submitted by:
Ann Mulligan, Secretary

Hiller Highlands Phase 1 Association Board Meeting February 21, 2002

Attendace: Rosalind Ono, Chuck Scurich, Steve Cobbledick, Fred Booker, Ann Mulligan

TOPIC	DISCUSSION / RECOMMENDATION	ACTION
Call to order	7:17 pm	
Secretary's Report	It was M/S/P to approve the minutes of 1/18/02 meeting. Ann reported that a Bulletin was distributed to all units (and will be mailed to off-site homeowners) regarding the due dates for Dues payments, and recommendations from Butler (the Contractor) regarding exterior maintenance responsibilities of each homeowner.	Minutes approved.
Treasurer's Report	As of 2/21/02: <div style="margin-left: 40px;">Operating account balances = \$7310.00</div> <div style="margin-left: 40px;">Reserve account balances = \$85,227.48</div> <p>Only one homeowner submitted dues later than Feb 15. The members discussed that the Association has a delinquent policy that should be applied in any case where there is a failure by a homeowner to submit dues within the allotted time.</p> <p>Chuck reported that he had called Carol Stalker regarding paying estimated quarterly taxes.</p>	Chuck will send a letter to the H.O. regarding the late assessment. Response pending.
OLD BUSINESS		
CC&R's	Rosalind reported that the revised CC&R's have been distributed to all H.O.'s.	
Stucco soffet testing	Rosalind has spoken with Joe Agnello of Avilar & Associates, and the repair of the tested units is scheduled for 2/25/02. The Board discussed that water damage was found during the testing of Unit #43, and that H.O. has been contacted. The Board acknowledged that the owners of the adjoining unit #41 has agreed to pay half of the additional testing costs (estimated \$300.00 total) to determine the cause of the water damage. The Board also discussed that the CC&R's stipulate that it is the Board's responsibility to enforce the abatement of identified problems, which undermine structural integrity of the units, while it is the Homeowner's financial responsibility to correct the problem.	Letter of notification to be sent to H.O. of unit #43. Repair work scheduled to begin 2/2502.
Water irrigation meter system	Rosalind reported that the water irrigation meter system is tentatively planned for the week of Feb. 25, 2002.	Report next meeting.
NEW BUSINESS		
Landscaping issues	Rosalind reported that a detailed report regarding suggested pruning has been distributed to affected homeowners. Due to budgetary restrictions, new plantings will be deferred at this time. Homeowner's requests for pruning will be accommodated as soon as possible.	Beginning 2/25/02, the landscape company will begin pruning as specified.
Insurance premiums	Rosalind proposed that we contact Jack Graham at Farmer's regarding paying our premiums on a semi-annual or annual basis instead of monthly, to save finance charges. She also will request clarification on some insurance coverage issues.	Rosalind will contact Farmer's and report back.

TOPIC	DISCUSSION / RECOMMENDATION	ACTION
Condolences	The Board expressed their sorrow regarding the death of Mimi Martin, long time resident and wife of Phil Martin in Unit #28.	
Next meeting	The next meeting of the Board was scheduled for Thursday, April 25, 2002. at 7pm, at Ann Mulligan's #48.	Next meeting: 4/25/02, 7pm.

Minutes submitted by:
Ann Mulligan, Secretary

Hiller Highlands Phase 1 Association Board Meeting May 9, 2002

Attendance: Rosalind Ono, Steve Cobbledick, Ed Ono, David Roth #9, Ann Mulligan

TOPIC	DISCUSSION / RECOMMENDATION	ACTION
Call to order	7:05 pm	
Secretary's Report	It was M/S/P to approve the minutes of 2/21/02 meeting.	Minutes approved.
Treasurer's Report	The Treasurer's report was presented by Ed Ono in the absence of Chuck Scurich: As of 5/8/02: Operating account balances = \$16,603.69 Reserve account balances = \$87,381.66 There are no H.O. who are past due on their fees. H.O.'s are reminded that there is a late fee applied for dues received after the 15 th of the month, which are 10% of the dues for that unit. The Board noted that the response from the Accountant, regarding paying estimated quarterly taxes, is still pending.	Treasurer's report M/S/P. Reminder about late fees. Response pending.
OLD BUSINESS		
Stucco soffet testing	Rosalind reported that the destructive testing has been completed, and the bill will be sent to us at the end of the week per Joe Agnello of Avilar & Associates.	Awaiting bill for destructive testing.
Landscape issues	Mike Barton of Landscape Care Co. has been notified to trim trees around units 1,3,5,7,9, and 11. Rosalind has requested to be kept informed about when work begins, and progress made.	Tree trimming to begin.
Water irrigation meter system	Rosalind reported that the new water irrigation meter system has been installed, and the bill has been paid. The new meter helped identify where excess water was coming from, and a break in the line, which has been repaired. Mike Barton has also informed the Board of how to identify areas of excessive watering.	Continue to report, as needed.
Insurance premiums	Rosalind reported that she has heard back from Jack Graham at Farmer's regarding our insurance premiums. The Master Policy is coming up for renewal on 6/1/02, and we are currently billed monthly. By increasing our deductible from \$1000 to \$5000, we could save \$3828/year or decrease our monthly costs by \$319/month. It was M/S/P that we increase our deductible to \$5000.	M/S/P to increase deductible on Master Insurance policy for Association. Rosalind will call Jack Graham and notify him of our decision.
NEW BUSINESS		
Irrigation system	As previously reported, a break in the irrigation line was identified and repaired. Ed & Rosalind Ono and Fred Booker have been reviewing the irrigation system to continue to look for damage and broken values. Assistance from any interested H.O. would be appreciated. A memo was received from Fred Booker reported that EBMUD will credit our account for \$801.00, which partially covers the cost of the equipment.	If any H.O. is interested in helping to review the irrigation system, please contact Ed or Rosalind.
Request from Phase 3 to cut	A request has been received from Phase 3 to trim / cut trees which border our property line.	Ed will meet with Phase 3 to

TOPIC	DISCUSSION / RECOMMENDATION	ACTION
trees	Ed will meet with a representative from Phase 3 to review the property lines, and identify who has responsibility for the trees.	review responsibility for tree trimming.
Jim Douglas memorial stone	A proposal has been received from some H.O.'s to move the memorial stone for Jim Douglas (a long-time Spyglass Hill resident, who was very instrumental in the rebuilding of the street after the fire), to the front of the street, where it can be seen and appreciated. The stone is currently on the south section of the street. There are volunteers who will perform the work, so there will be no cost to the H.O.'s. It was M/S/P to have this work done.	Stone will be moved to front entrance of street.
Water bill	Steve Cobbledick reported that the 1 st six units' water is on the Club's water bill. We have been deducting what we owe the club from what they owe us for the rebuilding of the stairs, but their debt will be paid sometime in the next few months. Steve suggested that the next time the H2O bills come out, we should discuss with the Club, how the bills will be paid, i.e. quarterly, annually, etc. The Board questioned whether the homes could be added to a new water meter for the street.	Steve will contact the Club and discuss how future water bill will be paid. Continue to discuss other options for tracking water usage for 1 st six units.
REMINDERS		
Designated parking areas	The Board is reminding H.O.'s that they are responsible for where their guests and workers park. Please make sure that visitors park in areas that are not designated for another H.O., or in areas that block neighbor's access to their homes, mailboxes, or garages/carports. When having work done on your home, please make sure the Contractor does not leave debris on the street.	Informational.
Recycling / garbage	Please see attached flyer from Oakland, which is the guide to curbside recycling. Note that cardboard needs to be flattened to no larger than 3'x3', and that recyclables should not include food-contaminated paper or Styrofoam.	Informational.
Extra copies of CC&R's, minutes	Recently we have had several units sold on Spyglass Hill. Every H.O. should have their own copy of the CC&R's and minutes. If the Title Company requests additional copies from the Board, a fee will be charged and will be included in the Title fees for the sale of that unit.	Informational.
Maintenance of decks	It is summer and waterproofing and fire retardant of your decks should be considered. This helps prevent damage to your decks, and is the responsibility of each H.O.	Informational.
Speed limit	H.O.'s are reminded that there is a <u>15 mile-per-hour</u> speed limit on the street. Please be considerate, and SLOW DOWN.	Informational.
Sealant on street	It has come to the Board's attention, that there are several areas on the street, where the sealant is showing wear. The street is not due to be repaired until 2004, but repair may need to occur sooner based on observation. H.O.'s are encouraged to monitor areas in front of their units, and notify Rosalind if damage is becoming excessive.	Informational.
Condolences	The Board expressed their sorrow regarding the death of Betty Scurich #60/62, long time resident. We offer our condolences to the entire Scurich family.	

Hiller Highlands Phase 1 Association Board Meeting August 15, 2002

Attendance: Rosalind Ono, Chuck Scurich, Steve Cobblepick, Ed Ono, Fred Booker, Ann Mulligan

TOPIC	DISCUSSION / RECOMMENDATION	ACTION
Call to order	7:04 pm	
Secretary's Report	It was M/S/P to approve the minutes of 5/9/02 meeting.	Minutes approved.
Treasurer's Report	The Treasurer's report was presented by Ed Ono and Chuck Scurich: As of 8/15/02: Operating account balances = \$4,124.93 Reserve account balances = \$91,174.88 The Board noted that for year-to-date up to 8/15/02, actual expenses are within budget.	Treasurer's report M/S/P.
OLD BUSINESS		
Stucco soffet testing	Rosalind reported that the destructive testing has been completed, and the bill has been paid.	Destructive testing completed under estimated cost.
Water usage	At the last meeting, the Board discussed that the 1 st 6 units' water are on the Club's meter. Steve reported that by the end of this year, we will need to pay the Club for the water used by those units. The Board asked that Steve contact the Club, and address how this will be handled for the future. Since our new water meters have been installed, we have saved over \$2000.00 in H2O bills, We are also expecting a rebate from EBMUD on our next bill, (approximately \$800.00), which partially covers the cost of implementing the meters. EBMUD has notified us that we need to renew our waste-water discharge permit, and that the rates have increased by approximately 25 cents / gal. Rosalind has also notified EBMUD to send all correspondence to 36 Spyglass Hill, and not Miramonte.	Steve will contact the Club and report back. Informational.
Landscaping	Rosalind announced that Fred Booker has volunteered to be the contact for landscaping issues. Individuals should NOT contact the landscaper or gardener in person, but should address all landscaping requests to Fred, in writing. Fred will meet / discuss with the H.O. and assist the Board in prioritizing the work. Rosalind reported that a meeting with Phase 3 took place to determine the property boundaries, and identify landscaping issues that needed to be addressed. The V-ditches between the phases were of particular concern, since they are overgrown, and accumulating debris. Rosalind and Fred will meet with Mike Barton from our landscaping company on Monday, August 19 to walk the property and identify landscaping and trimming needs.	Please contact Fred Booker, in writing, with any landscape requests. Rosalind and Fred will oversee clean-up between Spyglass Hill and Phase 3.
Jim Douglas memorial stone	The Board acknowledged and thanked the following H.O.'s for moving the memorial stone to the front of the street: Ed Ono, Fred Booker, Pat Geoghegan, and Steve Welloby.	Informational.

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Bar-b-que on June 22	The Board wishes to thank all the homeowners for attending and contributing to a successful bar-b-que. Everyone appeared to have a great time (despite the weather), and expressed that these social events should occur on a regular basis.	Thank you to all Homeowners.
NEW BUSINESS		
Letter from Homeowners in Bay-side units 38-48.	The Board reviewed a letter received from the six Bay-side units 38-48 requesting routine maintenance and pruning around stairways and walkways that access the off-street units. The Board discussed that the wooden walkways were pressure cleaned and sealed in 2000, and are on a routine schedule, and will be re-sealed in 2005. The Board agreed that the railings and walkways should be kept clear, and will have the Landscape company do regular maintenance in this area.	Regular maintenance will be done to keep railings and stairways clear.
Trees obstructing views	Two homeowners have notified the Board that there are trees on the Club's property, which are obstructing the view. The Board reviewed the CC&R's, and agreed that homeowners should contact the Board and work out an agreement to trim trees, with the costs being split between the homeowner and the Board. The Association is not responsible for maintenance of areas that are not in common areas.	Rosalind will encourage the homeowners to contact the Club, and work out issue.
Fire scare in July	The Board discussed that a homeowner built a fire in their fireplace in July, for which the Fire Department responded. Homeowners are encouraged to use the green bins for all cuttings, and should not burn green wood in their fireplaces. Homeowners are also encouraged to do regular maintenance on their fireplaces, to make sure the flues are cleaned and the spark-arrestors are intact. Homeowners are also reminded to remember that there are "save-the-air" days on which using wood-burning fireplaces and charcoal bar-b-ques should be avoided.	Reminder to homeowners.
Property marker at north side of property	Rosalind reported that a property marker has been placed at the North side of Phase 1 to identify the property line. A letter has been sent to Phase 3 for signature confirming their agreement to the property lines between the phases.	Letter sent to Phase 3 for signature and agreement.
ANNUAL MEETING		
Fire Prevention Work Day	Ed reported that Saturday, August 31 st will be Fire Prevention Work Day. Interested homeowners should meet at 8:30am at the lower east end of Hiller Drive to help clear brush and grass from area. Tax deductible contributions may be made out to the Diablo Firesafe Council, Hiller Highlands Fund, and mailed to HHV at 37 Starview Drive.	Ed will be placing flyers in mailboxes. Homeowners are encouraged to participate.
Next meeting	The next meeting of the Board was scheduled for Thursday, November 14, 2002. at 7pm, at the Ono's #59.	Next meeting: 11/14/02, 7pm.

Minutes submitted by:
Ann Mulligan, Secretary

Hiller Highlands Phase 1 Association

Board Meeting

November 14, 2002

Attendance: Rosalind Ono, Chuck Scurich, Steve Cobbledick, Fred Booker, Ann Mulligan

TOPIC	DISCUSSION / RECOMMENDATION	ACTION
Call to order	7:03 pm	
Secretary's Report	It was M/S/P to approve the minutes of 8/15/02 meeting.	Minutes approved.
Treasurer's Report	<p>The Treasurer's report was presented by Chuck Scurich: As of 11/14/02: Operating account balances = \$7,900.00 Reserve account balances = \$94,056.00</p> <p>The Board noted that for year-to-date, actual expenses are within budget. The Board reviewed and accepted the 2002 estimated actual budget, and the proposed budget for 2003.</p>	<p>Treasurer's report M/S/P. Proposed 2003 budget M/S/P. The proposed budget will be distributed to all homeowners for review, preparation for the upcoming annual meeting.</p>
OLD BUSINESS		
Water usage	Steve reported that he has contacted the Club, and they have agreed to an annual payment for water used by the 1 st 6 units. The amount owed is expected to be minimal for 2002, however is estimated to be approximately \$600/ year, starting in 2003.	Informational.
NEW BUSINESS		
Next Board membership	Steve reported that there have been no volunteers so far, to serve on next year's Board. Steve and Fred agreed to contact several homeowners to urge them to "volunteer".	Informational.
Landscaping:		
<ul style="list-style-type: none"> ▪ Birch Trees 	Rosalind reported that she has received several letters from H.O's regarding the birch trees growing between units 38-48. The complaints range from concerns about overgrowth, blocking views, and fire danger. The Board discussed that this seems to be the most contentious problem on the street, and that there have been many meetings, discussions, and efforts to trim and maintain the trees to everyone's satisfaction. The Board concluded that the trees were an inappropriate choice in the first place, and a plan should be developed for their systematic removal, and replacement with more appropriate planting materials. Decision was made to send the H.O.'s, in that area, a letter with this proposal, and to budget for this project for next year.	Letter will be sent to units 38-48 with proposal.
<ul style="list-style-type: none"> ▪ Irrigation system 	Fred reported that the irrigation system needs attention. There are areas where the plants are over-watered, and other areas of under-watering. Fred will discuss this issue with Mike Barton, and request a plan for correcting the problem.	Fred will follow-up with Mike Barton.
<ul style="list-style-type: none"> ▪ Other areas 	There are several areas that have been identified as needing plantings and trimming of plants and shrubs. Fred will discuss these areas with Mike Barton and request a plan for correction, by the end of the month.	Fred will follow-up with Mike Barton.
<ul style="list-style-type: none"> ▪ Landscape Committee 	The Board recommends that 2 homeowners volunteer to serve next year on the Landscape Committee.	Interested homeowners should contact Fred.

Hiller Highlands Phase 1 Association

2003 Annual Meeting

January 16, 2003

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2002 Annual meeting minutes	The 2002 annual meeting minutes were approved as written.	M/S/P to approve minutes.
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Treasurer's Report <ul style="list-style-type: none"> ▪ Reserve fund ▪ Excess Income Resolution 	<p>Chuck Scurich presented the proposed budget for 2003. It was noted that the Association was \$21,161.43 <i>under</i> budget for 2002, despite the fact that \$15,600.00 was not transferred from the Reserve fund to the Operating fund, for the destructive testing and a new copy machine, as was proposed at the 2002 annual meeting. The final cost of the destructive testing was \$6,302.07, and a copy machine was not purchased. The members felt that the \$15,600.00 should be transferred from the Reserve fund to the Operating fund to cover future expenses, and that this would continue to be repaid to the Reserve fund at \$5000 per year. No additional assessments or increase in dues are anticipated for 2003.</p> <p>Steve Willoughby motioned that the \$15,600 be transferred from the Reserve Fund to the Operating fund. Fred Booker seconded the motion, and all members accepted it.</p> <p>C. Scurich requested a motion for approval of the Excess Income Resolution, and the members unanimously voted to approve it.</p>	<p>C. Scurich will revise the proposed budget to include the transfer of monies from the Reserve fund to the Operating fund.</p> <p>The proposed budget and the Excess Income Resolution were passed.</p>
CORE	Ed Ono gave a brief report on CORE. There will be training classes in 1 st aide starting in February, for interested members. A siren has been installed on Hiller Drive, and will be used to	Informational.

TOPIC	DISCUSSION / RECOMMENDATION	ACTION
	alert residents of major threat, disaster, etc. More information about the siren can be found in the phone book, and will be mailed from the City of Oakland.	
Attempted burglary	The members discussed a recent attempted burglary on Spyglass Hill, and other burglaries in the Hiller Highlands area. Members were encouraged to get to know their neighbors, and to check with neighbors and Board members if there is suspicion of criminal activity.	Informational
Presentation of candidates	David Roth, Fred Booker, Steve Cobblepick, and Dawn Willoughby have all volunteered to serve on the 2003 Board. Nominations were asked from the floor, none were proffered. Candidates were voted in by acclamation.	New Board members selected.
Acknowledgements	Rosalind Ono thanked homeowners and fellow Board members for contributions during the last year: Pat Geoghegan – lights, Steve Cobblepick – H2O meter reading, and serving on the Board, Fred Booker – landscape issues, Ed Ono – CORE, assisting the Board and Treasurer, John Mulligan – loaning tools and truck, Chuck Scurich – serving on last several Boards, Ann Mulligan – Board Secretary. The other Board members thanked Rosalind for her service during the past year.	
Adjournment	No further business was brought forward, and there were no questions from the floor. Meeting was adjourned at 8:15pm, for an informal dinner.	

Minutes submitted by:
Ann Mulligan, Secretary

Hiller Highlands Phase 1 Association Board Meeting February 4, 2003

Attendance: Steve Cobbledick, David Roth, Fred Booker, Dawn Willoughby, Faye Barron

TOPIC	DISCUSSION / RECOMMENDATION	ACTION
Call to order	7:10 pm	
Homeowners Floor	The homeowner at #38 complained about the lack of maintenance of the common area around the staircase going down to units 38-46.	The board has taken note of the issue.
Secretary's Report	It was M/S/P to approve the minutes of 11/14/02 meeting. The 2002 annual meeting minutes were reviewed and approved by the Board.	Minutes approved.
Treasurer's Report	<p>The Treasurer's report was presented by Fred Booker:</p> <p>As of 1/15/03: Operating account balances = \$1,814.13 (w/ ~50% of monthly dues collected.) Reserve account balances = \$95,940.21</p> <p>The board signed the depositors agreement and signature cards for HHPI's 2 accounts.</p> <p>The Treasurer noted that there are delinquent homeowner dues payments.</p>	<p>The Treasurer will file Domestic Non-Profit Statement.</p> <p>The Secretary will send 'notice of fines for late payments' with distribution of the minutes.</p>
OLD BUSINESS		
Water usage	EBMUD awarded HHPI one of three Water Conservation Awards for 2002. Our Association reduced its irrigation water use by nearly 1 million gallons, enough water to supply 26 Spyglass Hill homes for one year. The irrigation meter installed in 2002 has already paid for itself.	Informational.
Landscaping:		
▪ Birch Trees/Other Areas	The board discussed the need for 2003 budget funds to address the issues of landscape that is deemed 'major components'. Current Reserve Analysis accounts for landscape replacement in 2011 with a current cost of \$15,000.	Fred, Steve, & Dawn will provide outline of major landscape components that have been previously noted by The Board in order to obtain bids.
CORE	There will be a CORE 1 st aid training class offered on February 15 th from 8:30am – 1pm at the Highland Country Club for a fee of \$15. Residents are encouraged to attend.	Informational.

TOPIC	DISCUSSION / RECOMMENDATION	ACTION
NEW BUSINESS 2003 Budget	The Board reviewed and discussed four options for the finalization of the 2003 budget.	The Treasurer will create a final 2003 budget proposal, incorporating the boards discussion elements, for review and approval at the next board meeting.
Lighting	The Board received a request from the owners of units 59 and 61 to place a light near the outside stair in order to improve safety. The Board will consider this request when the 2003 budget is finalized.	Steve to request homeowners obtain bids.
Parking	The Board wants to remind homeowners and their guests that parking must take place in designated parking areas, not directly in front of garage doors.	Dawn to distribute assigned parking blueprint with meeting minutes.
CORE Volunteer	Ed Ono has resigned as HH1 CORE volunteer after 7 years of service. The Board thanks Ed for his dedication and contributions. HH1 is looking for a CORE volunteer, please contact Ed Ono, for a description of roles and responsibilities.	Informational. Volunteer Needed.
Landscaping	The Student Conservation Assoc. and a group from 'Building with Books' will be conducting a massive weed pull on Saturday March 5 th in Phases V, I, & III.	Informational.
Adjournment	The meeting adjourned at 9pm. The next meeting date was scheduled for March 3 rd at 7pm in unit 26.	

Minutes submitted by:
Dawn Willoughby, Secretary

Hiller Highlands Phase 1 Association

Board Meeting

March 3, 2003

Attendance: Steve Cobbledick, David Roth, Fred Booker, Dawn Willoughby

TOPIC	DISCUSSION / RECOMMENDATION	ACTION
Call to order	7:05 pm	
Homeowners Floor	N/A	
Secretary's Report	It was M/S/P to approve the minutes of 2/04/03 meeting.	Minutes approved.
Treasurer's Report	The Treasurer's report was presented by Fred Booker: As of 3/03/03: Operating account balances = \$8,575.33 Reserve account balances = \$96,049.03 The Treasurer noted: <input type="checkbox"/> Delinquent payments have been received <input type="checkbox"/> 2002 Taxes have been paid.	Informational.
OLD BUSINESS 2003 Budget	Budget was finalized and distributed to board.	Informational.
CORE Volunteer	HH1 is still looking for a CORE volunteer, please contact Ed Ono for a description of responsibilities	Informational. Volunteer needed.
Landscaping:		
▪ Lower Quad	Area in lower quad pruned and 'cleaned-up'.	Informational.
▪ Irrigation Valve	Board M/S/P repair of irrigation valve.	
▪ Birch Trees	▪ The board discussed options of topping or removing birch trees in lower quad area. It was noted that these trees were an inappropriate choice for the space when originally planted and the board approved the removal of the birch trees. ▪ The board committed to obtaining a recommendation from Landscaper, Mike Barton, concerning landscaping options for this area and will provide the recommendation to Homeowners in this area.	▪ Fred Booker to contact Landscape company and notify homeowners of birch tree removal date. ▪ Fred Booker to follow with Mike Barton post tree removal.
▪ Trees by unit #1	The board discussed the gardener's recommendation to remove 2 trees by unit #1. The trees are overgrown and should be removed, but the homeowner of unit #1 opposes this work. Since the two trees in question only affect unit #1, the board agreed to allow the trees to remain if the homeowner agrees to sign a letter releasing HH1 of any liability associated with the continued growth of these trees.	Fred to provide letter to homeowner of unit #1. Obtain signature prior to next board meeting or removal of trees will proceed.
▪ Replanting of area behind #1	The board committed to obtaining a recommendation from Landscaper, Mike Barton, concerning replanting options for the area where a tree had previously fallen over.	Fred Booker to follow with Mike Barton and obtain recommendation.

TOPIC	DISCUSSION / RECOMMENDATION	ACTION
<ul style="list-style-type: none"> ▪ Entrances 	Discussed additional plantings. Board agreed that replanting at entrances was not necessary at this time.	Informational.
<ul style="list-style-type: none"> ▪ Removal & Replacement by unit #57 	Board reviewed the landscaper's bid for removal and replacement of diseased Viburnum located in front of unit #57. Board approved removal and replacement.	Fred Booker to notify gardener
<ul style="list-style-type: none"> ▪ General Clean-up / Tree Thinning 	The board discussed the need to participate in a Fire Prevention Day (April 5 th) to cut back the growth between Phase I and Phase III. The board agreed to host a BBQ at the HH Country Club after the volunteer efforts in order to encourage volunteer participation.	Volunteers needed on April 5 th .
<ul style="list-style-type: none"> ▪ Ivy 	The board discussed the removal of ivy near unit 44 stairwell to reduce the deterioration of common area trellis and railings. The board agreed that the ivy should be trimmed back to trellis only.	Fred Booker to notify gardener of need to trim back ivy.
NEW BUSINESS		
Insurance	The Board discussed developing a committee of volunteers to review HH1 insurance policies. David Roth and Miriam Friant have volunteered and agreed to provide a recommendation to the board on coverage needs/changes.	David to contact Mariam to start review.
Community Assoc. Institute	The Board received a request from the Community Assoc. Institute for a donation. The board declined.	Informational.
Pets	The Board received a homeowner complaint concerning a homeowner's pet that had attacked another homeowner's pet. The board reminds homeowners to review the CC&R's (section 3.1.4 Animals) which states ...'any pet causing an unreasonable disturbance shall be removed'.	Warning given.
Adjournment	The meeting adjourned at 8:35pm. The next meeting date was scheduled for May 5th at 7pm in unit #35.	

Minutes submitted by:
Dawn Willoughby, Secretary

Hiller Highlands Phase 1 Association

Board Meeting

May 5, 2003

Attendance: Steve Cobbledick, David Roth, Dawn Willoughby, Miriam Friant

TOPIC	DISCUSSION / RECOMMENDATION	ACTION
Call to order	7:10 pm	
Homeowners Floor	N/A	
Secretary's Report	It was M/S/P to approve the minutes of 3/03/03 meeting.	Minutes approved.
Treasurer's Report	The Treasurer's report was presented by Steve Cobbledick, per Fred Booker: As of 4/30/03: Operating account balances = \$6,710.88 Reserve account balances = \$96,148.49 It was noted: <input type="checkbox"/> Earthquake and fire insurance have been paid.	Informational.
OLD BUSINESS		
CORE Volunteer	HH1 is still looking for a CORE volunteer, please contact Ed Ono for a description of responsibilities	Informational. Volunteer needed.
Insurance Review	Miriam Lewis and David Roth presented a summary and review of HH1 insurance policies. HH1 has 2 policies for Property & Liability and 2 policies for Earthquake. Best ratings for HH1 insurers are acceptable (A or above). It was noted that the Property & Liability total coverage amount differs from the Earthquake total coverage amount. The board discussed the option of getting CIGA coverage. Miriam Friant volunteered to own the updating of an Insurance Question & Answer document for HH1.	David Roth to follow with Farmer's insurance rep for further information concerning coverage amounts. David Roth to follow with CIGA to understand if CIGA covers Earthquake.
Landscaping:		
▪ Replanting of area behind #1	The board approved the recommendation from Landscaper, Mike Barton, concerning replanting options for the area where a tree had previously fallen over.	Fred Booker to follow with Mike Barton.
▪ Replanting of lower quad	The board reviewed the recommendation from Landscaper, Mike Barton, concerning additional landscape near unit #28.	The board will complete visual review of area prior to next meeting.
▪ General Clean-up / Tree Thinning	The board thanked volunteers of the Fire Prevention Day clearing. And noted the need for additional volunteer support on May 16 th and 17 th , with the 17 th being the primary day of work. It was M/S/P to allocate \$2,000 for landscape workers fees in the thinning of shrubbery that was noted by the Fire Inspector, Camille Rogers. Volunteers will be needed	

TOPIC	DISCUSSION / RECOMMENDATION	ACTION
	to remove the brush. A chicken BBQ will be held at the HH Country Club after the volunteer efforts in order to encourage volunteer participation.	
Common area landscaping	The board noted a reminder to residence that any alteration to common area requires board approval.	Reminder served.
Adjournment	The meeting adjourned at 8:10pm. The next meeting date was scheduled for July 7 th at 7pm in unit #9.	

Minutes submitted by:
Dawn Willoughby, Secretary

Hiller Highlands Phase 1 Association

Board Meeting

July 7th, 2003

Attendance: Steve Cobbledick, David Roth, Dawn Willoughby, Fred Booker

TOPIC	DISCUSSION / RECOMMENDATION	ACTION
Call to order	7:10 pm	
Homeowners Floor	N/A	
Secretary's Report	It was M/S/P to approve the minutes of 5/05/03 meeting.	Minutes approved.
Treasurer's Report	The Treasurer's report was presented by Fred Booker: As of 7/07/03: Operating account balances = \$9,396.57 Reserve account balances = \$96,230.14 It was noted: <ul style="list-style-type: none"> <input type="checkbox"/> Income and Expenses have only varied slightly versus what was budgeted. <input type="checkbox"/> Voided checks were a result of transition between '02 & '03 Treasurers. No impact to budget. 	Informational.
OLD BUSINESS		
CORE Volunteer	HH1 is still looking for a CORE volunteer. Volunteer responsibilities are as follows: <ul style="list-style-type: none"> • Attend monthly or bi-monthly CORE meetings. • Distribute leaflets to new Spyglass neighbors • Annual inventory and review of items in HH1 safety storage box. 	PLEASE VOLUNTEER.
Insurance Review	Contacts have been made with Jack Graham & CIGA concerning HH1 Insurance Review questions.	David Roth to complete additional follow-up with Farmers & CIGA
Landscaping:		
<ul style="list-style-type: none"> ▪ Replanting of area behind #1 	Landscaper, Mike Barton, has completed the approved replanting of the area behind unit #1 where a tree had previously fallen over.	Informational.
<ul style="list-style-type: none"> ▪ Trees by unit #1 	The board has approved (with the homeowners consent) the Landscapers recommendation to severely prune &/or remove overgrown trees by unit #1.	Pruning and removal pending.
<ul style="list-style-type: none"> ▪ Replanting of lower quad 	Landscaper, Mike Barton, has completed the approved replanting of the lower quad area.	Informational.
<ul style="list-style-type: none"> ▪ General Clean-up / Tree Thinning 	The board thanked volunteers of the second Fire Prevention Day clearing and the continued efforts by Fred Booker to insure these clearings have been done as economically as possible. HH1 received \$1,000 grant from the Diablo Fire Safe Council and received donation of the two brush removal dumpsters due to Fred's work.	Informational. David to write Thank You letters to Fire Safe Council and those involved with donation of the Dumpsters.
NEW BUSINESS		
Routine Landscaping	The owners of units 60 & 62 requested routine landscape maintenance be performed by the	Proposal Approved. Fred to notify

TOPIC	DISCUSSION / RECOMMENDATION	ACTION
	HH1 gardener on the common area surrounding these units. The previous owner had been paying for this work.	gardener of routine maintenance.
Damaged Gate	The board reviewed a proposal from the owners of unit #61 regarding replacement of the damaged chain street barrier with a new metal gate. The board denied the proposal (M/S/P), but agreed to explore landscape options for the surrounding area that would deter pedestrians from entering the street on an area other than the flagstone walking path.	Proposal Denied. Fred to follow-up with Mike Barton on landscape options.
Flag Pole	The board reviewed a proposal for the placement of a flagpole by unit #61. The board approved this proposal (M/S/P) provided the homeowner agrees to take responsibility for the installation and maintenance of the pole and resolves any conflicts regarding the flagpole. HH1 reserves the right to require the homeowner to remove the flagpole if the board determines that the complaints have not been adequately resolved.	Proposal Approved.
Adjournment	The meeting adjourned at 8:25pm. The next meeting date was scheduled for September 8 th at 7pm in unit #41.	

Minutes submitted by:
Dawn Willoughby, Secretary

Hiller Highlands Phase 1 Association

Board Meeting

September 15, 2003

Attendance: Steve Cobbledick, David Roth, Dawn Willoughby, Fred Booker

TOPIC	DISCUSSION / RECOMMENDATION	ACTION
Call to order	7:10 pm	
Homeowners Floor	N/A	
Secretary's Report	It was M/S/P to approve the minutes of 7/07/03 meeting.	Minutes approved.
Treasurer's Report	The Treasurer's report was presented by Fred Booker As of 9/15/03: Operating account balances = \$9,017.74 Reserve account balances = \$96,293.38	Informational.
	Preliminary 2004 budget was discussed:	
	<input type="checkbox"/> It was M/S/P to higher the services of RDA in order to update the Reserve Field Survey as required by law.	F. Booker to set appointment.
	<input type="checkbox"/> Additional information regarding cost of irrigation maintenance/repair to be obtained prior to establishment of 2004 budget.	S. Cobbledick & F. Booker to contact irrigation companies for assessment.
OLD BUSINESS		
CORE Volunteer	HH1 is still looking for a CORE volunteer. Volunteer responsibilities are as follows: <ul style="list-style-type: none"> Attend monthly or bi-monthly CORE meetings. Distribute leaflets to new Spyglass neighbors Annual inventory and review of items in HH1 safety storage box. 	PLEASE VOLUNTEER.
Insurance Review	Contacts have been made with Jack Graham & CIGA concerning HH1 Insurance Review questions.	David Roth to complete additional follow-up with Farmers & CIGA
Landscaping:		
▪ Trees by unit #1	The board approved (with homeowners consent) the Landscapers recommendation to severely prune &/or remove overgrown trees by unit #1.	Fred Booker to remind Landscape Care of the spraying and work that was to be completed two month prior, when originally requested.
▪ Turip	Homeowners complaints of Turip infestation.	Informational.
▪ Contacting Board Members	The board reminds Spyglass neighbors that all correspondence with the board member and committee member volunteers must be submitted in writing to HH1 #36. Please do not call board member directly except in case of emergency.	Informational.
▪ Damaged Gate	The residents of unit #61 assisted in the funding and design of the new gate on the South side of Spyglass Hill. The board recognized and appreciates their participation in the beautification of our street.	Informational.

TOPIC	DISCUSSION / RECOMMENDATION	ACTION
NEW BUSINESS		
Tree topping	The owners of unit #11 requested that the tree near unit #20 be topped in order to insure that future growth does not impede the view. The board approved this request.	F. Booker to contact Landscape Care.
Deck Railing	The owners of unit #11 requested approval to alter the spindles of the railing on their front deck in order to meet inspection approval. The board approved this request.	Informational.
Laundry Room Spaces	The board reviewed and discussed two requests for exclusive use of laundry rooms not originally deeded to an owner.	D. Roth to draft an agreement. Further review by board to take place at the next board meeting.
Addition Pre-Approval	The owners of unit #26 requested approval from the board regarding the addition of a storage shed on their back deck property. They also requested board approval for the owners to investigate the addition of a third floor within the crawl space of their unit. The board approved both requests.	Informational.
Adjournment	The meeting adjourned at 9:00pm. The next meeting date was scheduled for October 20th at 7pm in unit #26.	

Minutes submitted by:
Dawn Willoughby, Secretary

Rescheduled Thursday
Nov 13 at 6:30

Hiller Highlands Phase 1 Association

2004 Annual Meeting

November 13th, 2004

Attendance: Steve Cobbledick, David Roth, Fred Booker, Dawn Willoughby

TOPIC	DISCUSSION / RECOMMENDATION	ACTION
Call to order	6:35 pm	
Homeowners Floor	N/A	
Secretary's Report	It was M/S/P to approve the minutes of 9/15/03 meeting.	Minutes approved.
Treasurer's Report	<p>The Treasurer's report was presented by Fred Booker</p> <p>As of 11/13/03: Operating account balances = \$13,030.56</p> <p style="padding-left: 100px;">Reserve account balances = \$96,359.95</p> <p>The payment of the recent Irrigation System Inspection was discussed:</p> <p style="padding-left: 20px;"><input type="checkbox"/> It was M/S/P to utilize 2003 reserve funding for the payment of the irrigation survey.</p>	Informational.
OLD BUSINESS		
CORE Volunteer	<p>HH1 is still looking for a CORE volunteer. Volunteer responsibilities are as follows:</p> <ul style="list-style-type: none"> • Attend monthly or bi-monthly CORE meetings. • Distribute leaflets to new Spyglass neighbors • Annual inventory and review of items in HH1 safety storage box. 	PLEASE VOLUNTEER.
Laundry Room Spaces	The board further discussed the two requests for exclusive use of laundry room facilities and agreed that it would be necessary to consult a Condo Association Attorney in order to determine the proper course of action. In order to further pursue these requests, the requesting homeowners would need to agree to pay for an attorney to be retained by the board.	F. Booker & D. Willoughby to contact requesting homeowners.
NEW BUSINESS		
2004 Budget	<p>The board reviewed the latest ARA Reserve Field Study and the Sundance irrigation inspection report. The board M/S/P to utilize the 100% funded Component Funding Model in establishing the 2004 budget and necessary reserve contribution.</p> <p>The board M/S/P to propose an assessment in order to ensure HH1 landscape is fire-safe compliant and that a landscape master plan be developed.</p>	F. Booker to prepare final budget and assessment proposal for HH1 Annual Meeting.
2004 Annual Meeting	The board discussed the necessary documents to be distributed prior to the annual meeting and agreed that they would sponsor an informal dinner following the meeting.	F. Booker to prepare documents. D. Willoughby to prepare agenda.

TOPIC	DISCUSSION / RECOMMENDATION	ACTION
2004 Board & Committee Volunteers	Any owner willing to serve on the 2004 Board, volunteer for the landscape committee, or be our CORE volunteer please contact Dawn Willoughby, HH1 Secretary, 644-2019.	Volunteers needed.
Adjournment	The meeting adjourned at 8:45pm. The next meeting is the HH1 Annual Meeting to be held at Hiller Highland on Thursday January 8 th , 2004 at 6:30pm.	

Minutes submitted by:
Dawn Willoughby, Secretary

Spyglass Hill

HILLER HIGHLANDS I ASSOCIATION

36 Spyglass Hill, Oakland CA 94618

November 15, 2003

Homeowner	Unit #	Phone
Lois Gold	1	644-0160
Udo Araktingi & Rachael Downie (non-res)	3	(303) 805-7067
Andrew Coburn	3	
Helen Wehr	5	704-9176
Tricia Swift	7	843-8009
Mary & David Roth (V.P.)	9	665-5532
Howard Pearlman & Kenneth Pytlewski	11	540-5207
David & Diane Bent (non-res. Owner)	20	(808) 966-7607
Craig Covington & Laura Weldon	20	548-4678
Mildred Hughes	22	540-0151
Lyle & Margaret Byers	24	841-2965
Steven & Dawn Willoughby (Sec)	26	644-2019
Phil Martin	28	843-0882
Robert Heymann (non-res. Owner)	29	644-9519
KC & Mary Mathew	29	841-0272
Diane Reilly (non-res. Owner)	30	N/A
Diane Reilly	31	548-9940
Alice Lyman Westbie (non-res. Owner)	33	(209) 532-3470
Evelyn Mickelson	33	548-3415
Steven Cobbledick (Pres)	35	849-4658
Roger & Faye Baron	38	704-0457
Evan Delegeane	40	499-1825
Blythe Mickelson & Fred Booker (Tres)	41	644-0630
Ruggero Stefanini	42	845-5022
Sonja S. Woodham	43	883-1404
Anyo & Michael Lemarie	44	666-1334
Mark Hanner	45	843-7799
Noreen McTamney	46	710-3022
Joe & Mickey Hunt	47	843-0479
John & Ann Mulligan	48	845-2255
Neville Colaco	51	848-8881
Ruth Bailey (non-res. Owner)	53	(925) 284-1533
Erin Bailey	53	666-1377
Suha & Chuck Scurich	55	204-9180
Andre & Miriam Friant	57	849-2007
Rosalind Palmer & Edward Ono	59	841-1826
Suha & Chuck Scurich (non-res. owner)	60	N/A
Suha & Chuck Scurich (non-res. owner)	62	N/A
Pat & Judy Geoghegan	61	841-4141

This phone list is for Spyglass Hill residents only. Please do not distribute.

All correspondence with board member volunteers must be submitted in writing to HH1 #36.