

**Hiller Highlands I Association Board Meeting Minutes  
Highlands Country Club  
9/19/2017**

**Present:**

Kathleen Gilligan, President  
 Chuck Scurich, Treasurer  
 Erin Bailey, Secretary  
 Gary Firestone, Board Member  
 Marlow Schindler, Board Member  
 Rosanna Poret  
 Diane Reilly  
 Tricia Swift  
 Steve Willoughby

**Meeting called to order:** 7:05pm

**Minutes from August 2017:** Approved

**Agenda Items:**

I. Homeowner's Forum

- The homeowners present continued to convey their concerns about the Board's decision to approve unit 60's deer fence project which will allow use of common area by a single homeowner. The Board is in the process of negotiating the terms of an agreement with the Scurichs regarding the fence.
- Rosanna Poret suggested hiring a management company to manage issues on the street. There was interest in doing this, though it would increase homeowner dues. The issue was tabled for the time-being but could be an option in the future.
- Tricia Swift proposed that an independent audit be done on the Association's finances. Treasurer, Chuck Scurich will look into the cost of such an audit.
- Chuck and Suha Scurich notified the Board that they would like to repair dry rot damage and repaint their unit at #55 Spyglass Hill. The Board approved this request.

*The Board would like to remind all homeowners that any work to be done on the exterior of residences must have prior written approval of the Board (Article 7 in CCRs)*

II. Treasurer's Report: Approved

One homeowner is in arrears on monthly dues. Chuck will contact this homeowner and follow-up for payment.

<b>Treasurer's Report for September 19, 2017</b>			
<b>Account Description</b>	<b>Operating Account</b>	<b>Reserve Account</b>	<b>Totals</b>
Operating Account, Union Bank	19,379.72		19,379.72
Reserve Account, Union Bank		216,212.82	216,212.82
Reserve Account, Certificate of Deposit		0.00	0.00
<b>Totals:</b>	<b>\$19,379.72</b>	<b>\$216,212.82</b>	<b>\$235,592.54</b>

III. Community Maintenance

- a. Gary Firestone has been working with Berkeley Home Repair on the replacement/repair of the deck/stairs/walkway around units 38, 40, 44, 46 and the wooden bench across from unit 9. This work is almost completed.
- b. Tricia Swift has volunteered to organize a street-wide walk-about to assess maintenance needs.

IV. Landscaping

Kathleen will be doing a walk-thru with Cleary Brothers to review the areas cleared on the eastern slope below the V-ditch. She will also get a bid from them for additional tree trimming in areas below HHH 3.

V. Annual Meeting Preparation

The Board will work to get the Annual Meeting packets put together and ballots for the new Board Member election completed. Kathleen will work with the Highlands Country Club to determine what days are available the week of January 22<sup>nd</sup> for the meeting.

The next meeting has been scheduled for Monday, October 30<sup>th</sup> at 7pm – Highlands Country Club

**Meeting Adjourned: 8:15pm**

**\*\* Volunteers needed for next year's Board \*\***

If you're interested in serving next year, please provide the Board with your name by November 15<sup>th</sup> so you can be included on the ballot.