**Hiller Highlands Phase I Board Meeting**

**Monday, July 14, 2014 – 7:00 pm/Highlands Country Club**

**Minutes of that Meeting**

**Present:** Chuck Scurich, Treasurer; Carole Anderson; Secretary; Steve Willoughby, President; and

Hanna Levenson, Member-at-Large

**Call to Order:** The meeting was called to order at 7:00 pm

**Approval of March HOA Minutes:** The minutes of the June HOA board meeting were reviewed. There was a motion to accept the minutes as written and a second to the motion. The motion carried and the minutes were approved.

**Call for Additions/Modifications to the Agenda:**  There being no modifications to the July agenda, it was accepted as proposed.

**Treasurer’s Report:** Chuck reported on the current revenue of the HOA and presented to the board. Year-to-date expenses are all under budget for the year. It was reported one homeowner is late with monthly payments.

Below is the report on revenues. There was a motion and it was seconded to accept the Treasurer’s report. The motion was unanimously carried.

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| --- | --- | --- | --- |
| **Treasurer's Report for July 14, 2014** | | | |
| **Account Description** | **Operating Account** | **Reserve Account** | **Totals** |
| Operating Account, Union Bank | 19,409.07 |  | 19,409.07 |
| Reserve Account, Union Bank |  | 196,161.85 | 196,161.85 |
| Reserve Account, Certificate of Deposit |  | 65,603.62 | 65,603.62 |
| **Totals:** | **$19,409.07** | **$261,765.47** | **$281,174.54** |
|  |  |  |  |
| **Late Dues as of July 14, 2014** | | | |
| **Number of late homeowners** |  | **1** |  |

**Landscape and Personal Water Use:** Attached is the water use report as of end of July for the neighborhood to review. California is experiencing a serious drought and we ask each homeowner to conserve personal water use as much as possible. Visit the East Bay MUD website for water conservation suggestions.

The board is in the process of correcting any landscape infringement that did not pass the Oakland Fire Marshall’s inspection. If anyone received a notice in their personal mailbox, please deposit the notice in # 36 mail box so we can make sure the infringements are corrected by Trimacs. Please also email Evan if you notice any dead brush around the property so it can be removed.

Our neighbors on Binnacle Hill requested some trees be trimmed as they were impairing views. For clarification of the property line between Binnacle Hill and Spy Glass Hill, Chuck Scurich and Steve Cobbledick walked the property line and installed surveyor posts to identify the property boundaries. Thanks Chuck and Steve!

**Sewer Back-ups:** If you are experiencing sewer clogs or back-up in your plumbing that requires repair,

and you believe the problem stems from tree roots or other obstructions, the board would like you to be aware you will need video inspection documentation to accompany any request for reimbursement from the HOA.

**Laterals:** Steve Willoughby is researching next steps on the sewer lateral project. The HOA has until 2020 to be in compliance with the State requirements.

**Next board meeting:** Is scheduled for Monday, August 18 at 7:00 pmat the Highlands Country Club.

Meeting adjourned.

Respectfully submitted,

Carole Anderson, Secretary