

**Hiller Highlands Association Board Meeting Minutes  
Highland Country Club: 1/27/2020**

Board members present:

Carole Anderson, President  
Ann Mulligan, Vice President  
Gary Firestone, Secretary

Spyglass Hill residents attending the meeting:

none

Meeting called to order: 7:02 pm

**Welcome and Opening Remarks:** Carole welcomed everyone to the board meeting

**Homeowner's forum:**

No issues were discussed.

**Agenda Review:** Agenda was approved

**Approval of Minutes from Dec 11, 2019:**

The draft of the minutes from the Dec 11<sup>th</sup> meeting have been sent to the board members and waiting for their revisions and final approval. Post-meeting note: The minutes were approved by an email vote after the board meeting, and the approved minutes were sent all homeowners in the HOA.

**Treasurer's Report (Steven):** Approved

Operating Account (Union Bank): \$21,291.08  
Reserve Account (Union Bank): \$165,077.58  
Reserve Account (Certificate of Deposit): 0.00  
Total: \$186,368.66

**Speeding on Spyglass Hill.** (Carole/Ann)

Carole and Ann drafted a letter to be sent by the board to the tenants and owners of Unit #44 concerning the recurring speeding by the tenants living in Unit #44. This letter will be considered the first warning to the Unit #44 tenants. Post-meeting note: The tenants of Unit #44 responded to the letter claiming they do not speed when driving on street and further stating they are fully aware of the 15 mph speed limit. The owners and the tenants of unit #44 have been in communication about this issue.

### **Update California SB 323 incorporation in to the HHI Association By-Laws :**

Carole has been in contact with Hahn Phan, an attorney in the firm of Hughes Gill Cochrane Tinetti, P.C., about finishing revisions to the HHI Association By-Laws. The cost of Hahn's work on amendments to the By-Laws will be approximately \$1,500. Carole commented that January 30<sup>th</sup> is the deadline for nomination of new board members. The board discussed the timing when the homeowners annual meeting packet and a separate voting information packet (including hard copy ballots) will be sent out to the homeowners. The deadline for the final ballots will be about a week before the annual meeting, although homeowners also have the option to bring their completed ballots to the annual meeting.

Post-meeting note: In order to comply with the new state mandated timeline of requirements that will be implemented for our HOA, the annual meeting originally scheduled for March 5<sup>th</sup>, 2020 has been moved to Thursday June 18<sup>th</sup>, 2020. All board members voted in favor of moving the annual meeting to June.

### **Update on Survey for CC&R amendments:**

The CC&R survey was discussed, and several revisions were made to the survey. The tentative plan is to send the survey to the homeowners around the week of March 9<sup>th</sup>.

**Query current board plans to continue in 2020.** All board members were queried about their plans to continue on the board, and all plan to do so.

**Landscape update** (Carole): Nothing new to report.

Meeting adjournment: 8:15 pm

Post meeting note: Our HOA received a certified letter in July, 2019 about the need to submit additional information concerning the Private Sewer Laterals that we replaced back in 2016. Steve worked on and submitted an electronic file with the completed forms. The final electronic file will be uploaded to the website.

The Spyglass Hill website address/link is <http://hillerhighlandsone.net> and spyglassresident is the login-in phrase. The board encourages everyone to use the website and provide feedback about how it might be improved.

Next board meeting is scheduled for February 17<sup>th</sup>, 2020 at 7:00 pm

Respectfully submitted by Gary Firestone